

*Ha Noi,*

*2024*

**NOTICE OF ANNUAL GENERAL MEETING OF SHAREHOLDERS 2024**  
**BIDV INSURANCE CORPORATION**

*To:*

**BIDV Insurance Corporation (BIC) hereby give you notice of the Annual General Meeting of Shareholders 2024:**

**1. Time and venue of Annual General Meeting of Shareholders of BIC (“the meeting”):**

- Time: 14:00, April 4<sup>th</sup> 2024 (register from 13:00).
- Venue: The Hall 15<sup>th</sup>, Tower No. 263 Cau Giay, Cau Giay District, Ha Noi

**2. Participants:**

- All shareholders were listed in list of BIC shareholders which finalized on **March 8<sup>th</sup> 2024** and invited guests.
- In case that shareholder cannot attend the meeting, other person can be authorized to participate on behalf of the shareholder, using the attached authorization form. Authorization must be signed by shareholder and sealed (for corporate shareholders).

**3. Content:**

- Report on business results in 2023 and business plan in 2024;
- Proposal for approval of financial statements and after-tax profit distribution plan for 2023; profit distribution plan 2024;
- Report on operation of Board of Directors 2023 and Objectives and plan of 2024;
- Report on salary and allowance for BOD and BOS members 2023 and plan for paying salary and allowance for BOD and BOS 2024;
- Report on operation of Board of Supervisors 2023 and Objectives and plan of 2024;
- Report on appraisal of 2023 Financial Statements;
- Reelection to independent BOD members for the term 2024-2029;
- Other contents.

**4. Documents, authorization and attendance:**

- Shareholders can download authorization form as well as documents of the meeting from March 13<sup>rd</sup>, 2024 at [www.bic.vn](http://www.bic.vn) or directly receive hard copies at Head office of BIC.

- If you have any opinions about documents of the meeting, please let us know in written to Finance Investment Division of BIC before March 22<sup>th</sup>, 2024.
- Please register the attendance (directly attend or authorize) via phone/mail/email/fax with authorization form (if shareholder authorize other person to attend the meeting) to:
  - + Finance Investment Division - BIDV Insurance Corporation.
  - + Address: 11<sup>th</sup> Floor, Tower No. 263 Cau Giay, Cau Giay District, Ha Noi.
  - + Telephone: 024-22200282 (ext: 601) / Fax: 024-22200281 / Email: [phuongnvl.bic@bidv.com.vn](mailto:phuongnvl.bic@bidv.com.vn)

**ON BEHALF OF BOARD OF DIRECTORS  
CHAIRMAN**

(signed)  
**TRAN XUAN HOANG**

---

**(\*) Note:**

*Please carry your identity card/passport along with Notice of the meeting when you attend the meeting. With the proxy, please add authorization.*